



## Conway Township Board of Trustees

### Regular Board Meeting Minutes

January 21<sup>st</sup>, 2025, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance

ROLL CALL: Present: G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor);

T. Foote (Clerk); D. Grubb (Treasurer)

1	Approval of 12/17 board minutes	Motion for approval of 12/17/2024 board minutes Made by D. Grubb Second, by G. Pushies. Minutes were amended.  Motion passed 5-0	
2	Account reconciliation	Motion to approve account reconciliation made by T. Foote. Second by D. Grubb Motion passed 5-0.	
3	Check Disbursements/Payroll Report/Budget Report.	Motion made by S. Porter to approve the check disbursements. Seconded by D. Grubb.  Board discussion regarding the checks. Motion passed 5-0.  Motion made by M. Brown to accept the payroll report. Second by T. Foote. Passed 5-0.	Budget report was tabled to February. February meeting should have December and January.
4	Investment Report	Board Discussion.  Motion to table Investment Report to February made by G. Pushies. Second by T. Foote	After discussion regarding the investment report, it was decided to be tabled until February, so that



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		Motion passed 5-0.	the correct report could be added.
	Additions to agenda/approval of meeting Agenda	Motion to accept the agenda as amended made by D. Grubb. Second by G. Pushies. Motion passed 5-0.	
	First Call to the public.	Two members of the public spoke: items discussed, Secluded Acres Escrow and the consent agenda.	
5a	Recreation Report	The recreation agreement is being amended again and we will have a new 4 <sup>th</sup> draft soon.	
5b	Assessor Update	<p>Resolution 250122-1 Discussion. Resolution 250121-2 Discussion.</p> <p>Motion to approve Resolution 250122-1 Effective Jan. 22<sup>nd</sup>, 2024 made by T. Foote. Second by D. Grubb Motion passed with a roll call vote 5-0</p> <p>Motion made by T. Foote to approve Resolution 250121-2. Second by S. Porter Motion passed with a roll call vote 5-0.</p>	<p>Roll Call Vote Resolution 250122-1: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-Yes S. Porter- Yes</p> <p>Roll Call Vote Resolution 250121-2: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies- Yes S. Porter- Yes</p>
6	County Planning Report	Dennis gave a synopsis of the most recent County Planning Commission.	



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7	Zoning Administrator Report and Building Update	One new house and one new land combination. Siding Contractor has turned in correct documentation, will start shortly.	
8	P.C. Ex-Officio Report	Reappointed Kayla and Lucas, Added Steve to the P.C. Discussed Citizen Planner course. Finalized the Kreeger Site Plan. Discussed the Elm Street Special Use Permit.	
9	Clerk's Update	P.C. should all have laptops and be up to date on software needed to complete their jobs. Working on making sure that information that is on the Conway Website is up to date.	
10	Fowlerville Senior Center	<p>Presentation by Mark Thomas. Explained what they use their funds for and what activities they have for the local seniors. Mark is a volunteer and does not get paid for this position.</p> <p>Board discussion: Senior Center is asking for support in the amount of \$4,000. The twp. Has previously supported in the amount of \$2,000.</p> <p>M. Brown made a motion to support the Fowlerville Senior Center and our members in the amount of \$2,500. Second by S. Porter. Motion passed with a Roll Call Vote 4-1</p>	<p>Roll Call Vote: M. Brown-Yes S. Porter- Yes T. Foote- Yes D. Grubb – Yes G. Pushies – No.</p>



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11	Bank Statement Review	Board Discussion Motion to have Diana Lowe sign and review Bank Statements made by D. Grubb. Second by G. Pushies. Roll call vote was requested. Motion passed with a roll call vote 3-2	Roll Call Vote; M. Brown-No G. Pushies – Yes D. Grubb- Yes S. Porter – No T. Foote - Yes
12	Livingston County Health Department Update	Board member discussion. M. Brown is waiting to hear back from the health department about a possible meeting date.	
13	Civic Plus Update	This regards the codification of our ordinances. M. Brown spoke with Civic Plus and was told that we have not yet approved the draft version of the codification. M. Brown would like both Mckenna (planners) and Abby to review. Board discussion.	
14	Closed Session Regarding November 15 <sup>th</sup> , 2024 Special Meeting Review	Motion made by M. Brown to go into Closed Session at 8:24pm. Second by G. Pushies. Motion passed with a roll call vote 5-0	Roll Call Vote: T. Foote – Yes M. Brown-Yes G. Pushies – Yes D. Grubb – Yes S. Porter- Yes
		Board Returned from closed session at 9:18pm.	
		Motion made by T. Foote to approve closed session minutes. Second by D. Grubb Motion passed 5-0	
15	Board of Review (Rescind Appointment)	Motion made by M. Brown to rescind appointment of Tom Parker from the Board of Review.	



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		Second by G. Pushies Motion passed 5-0.	
16	Planning Commission Appointment	Motion made by M. Brown to appoint Tom Parker to the Planning Commission. Second by G. Pushies. Motion passed 5-0.	
17	Board of Review Appointment	Motion to appoint Jim Chote as Board of Review Alternate made by M. Brown. Second by G. Pushies. Motion passed 5-0.	
18	Surf Internet	Board Discussion regarding switching to Surf Fiber Internet. Motion to change to Fiber Internet made by M. Brown. Second by G. Pushies. Motion Passed 5-0 with a roll call vote	Roll Call Vote: M. Brown-Yes G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes
19	911 Tower	Livingston County EMS is requesting the township to consider allowing them to put a tower up on the corner of the township property. Board discussion.	
20	Preliminary Solar Plans	Board discussion regarding preliminary meeting with Headland Solar.	
21	Citizen Planner	Board discussion Motion to approve members of the P.C. and Board to do the Citizen Planner from the MSU Extension made by M. Brown. Second by G. Pushies. Motion passed with a roll call vote 5-0.	Roll Call Vote: G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes M. Brown- Yes



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22	Budget Workshop	Board Discussion Motion to Hold a Budget Workshop on Wednesday February 5 <sup>th</sup> , 2025 at 6pm. Made by M. Brown. Second by G. Pushies. Motion passed 5-0.	
23	MTA Grand Rapids Conference	Motion made by D. Grubb to approve whomever would like to attend the MTA Conference in Grand Rapids to attend. Second by T. Foote. Motion passed 5-0 with a roll call vote.	Roll call Vote: M. Brown- Yes D. Grubb- Yes T. Foote- Yes G. Pushies- Yes S. Porter- Yes
24	Board Discussion	Luke Bryan concert, Bank Account Signers, Capitalization Policy were discussed.	
25	Last Call to the Public	2 members of the public spoke about various topics.	
		Motion to Adjourn made by G. Pushies at 10:29pm. Second by D. Grubb. Motion passed 5-0.	Meeting adjourned at 10:29pm.

Approved: 2/18/25